

Registration and Second Circular

ICAME47 - A CONFLUENCE OF CORPUS RESEARCH IN THE AGE OF AI

REGISTRATION – GENERAL INFO

Registration is required for all participants: presenters, attendees and accompanying visitors. There is a reduced fee for students and PhD students (a proof of a student status will have to be uploaded at the registration stage).

If you have not already done so, please first create an account on our **ConfTool platform**, as all conference registrations are handled through this system:

→ <https://www.conftool.org/icame47/>

After creating your ConfTool account, you will be able to complete the conference registration, select participation options, and upload any required documents.

The conference fee includes the conference pack, the pre-conference workshops, lunch and coffee breaks on each conference day, the boat trip and the conference warming on the fortress. It does not include the conference dinner (see below) or accommodation/travel arrangements. ICAME47 is an in-person conference only – at least one presenter per talk must attend in person.

The conference fee is set for the whole conference duration (including pre-conference workshop day) and it does not depend on the actual number of days attended.

In Conftool, you will be able to register here (takes only a few minutes):

The screenshot displays the user interface of the ConfTool platform for the 47th ICAME Conference. At the top, the conference title '47th ICAME Conference' is shown, along with the dates '26 - 30 May 2026 | University of Koblenz'. The user is logged in, and a navigation bar includes 'Overview', the current time '2:05:51pm CET', and a 'Logout' button. A prominent green notification box states: 'Do not forget to register for the conference! You are not yet registered as a conference participant. If you wish to participate, you can register via the menu item "Register as Participant"'. Below this, a 'Welcome' message is followed by a red banner indicating the user is 'not yet registered as participant'. A list of options is provided, with 'Register as Participant' highlighted by a red arrow. Other options include 'Your Submissions', 'Show User Account Details', 'Edit User Account Details', 'Logout', and 'Logout and Return to the Main Website', which is also indicated by a red arrow.

REGISTRATION – FEES AND TIMEFRAMES

The dates and registration fees are as following:

Early-bird regular registration (15 February – 31 March):	369€
Early-bird PhD student registration (15 February – 31 March):	269€
Late regular registration (01 April – 07 May):	419€
Late PhD student registration (01 April – 07 May):	319€

Conference registration is not possible after 07 May 2026.

Conference Dinner and Disco: 80€

The cost of the conference dinner is the same for all participants. There are no early-bird or late rates; the price is 80€ per person.

You are, of course, welcome to book places for accompanying guests. Please inform the organising committee as soon as possible if you wish to do so, as availability is limited and advance planning is required.

REGISTRATION – PAYMENT

Although we had originally intended to offer credit card payments, all transactions must be processed through a bank account of the federal state. As a result, payment is unfortunately only possible via a **traditional bank transfer**.

We are aware that this may be inconvenient, and we sincerely apologize – we had very much hoped to arrange this differently.

If you are located in a European country within the SEPA system (including the UK, Norway, and Switzerland), the transfer should be straightforward. Participants from outside Europe will need to arrange an international bank transfer. Please e-mail us at icame47@uni-koblenz.de if you have serious problems with the payment!

After completing your registration via the **ConfTool platform**, you will automatically receive an invoice via e-mail containing all necessary payment instructions. Please make sure that the **Reason for transfer** (often referred to as the “purpose of use,” German: *Verwendungszweck*) is entered correctly. This allows us to match your payment to your ConfTool profile.

For your convenience, we list the bank details once more below. However, as mentioned before, you will also receive an individual invoice specifying the exact information relevant to your payment.

Account Holder : Landeshochschulkasse Mainz

Account No. : 0055 0015 11

Bank : Deutsche Bundesbank, Filiale Mainz

Bank Code : 5500 0000

SWIFT-BIC : MARKDEF1550

IBAN Code: DE25 5500 0000 0055 0015 11

Reason for transfer:

6501KO/1509-28202/5121031/ICAME47-INVOICE_NUMBER, SURNAME, FIRST NAME



This needs to be adjusted. Your individual payment details will be sent to you automatically once you have registered via our ConfTool platform.

ABSTRACT REVISION OPTION

For those with an accepted contribution, you will have the opportunity to revise your abstract in light of the reviewers' comments. **Please note that the overall focus of the paper must remain the same, and the title must not be changed.**

The timeframe for updating your accepted abstract is:

15 February - 31 March 2026

However, if you have updated results, would like to correct minor issues, or have not yet used our **abstract template** (available on CfP page: <https://wp.uni-koblenz.de/icame47/cfp/>), we strongly recommend updating your submission accordingly. Using the template will greatly facilitate the preparation of the book of abstracts at a later stage.

You can update your contribution via **Conftool** under **"Your Submissions"**:

The screenshot displays the 'Your Submissions' interface in Conftool. At the top, it identifies the event as the 47th ICAME Conference at the University of Koblenz, held from May 26-30, 2026. The user is logged in at 2:46:44pm CET. The main section, 'Your Submissions', contains a table with one entry: submission 221, 'Test submission 2', which has been accepted. The submission details include the organization (University of Koblenz, Germany) and a file named 'Abstract_template_ICAME47.pdf'. A red arrow points to the 'Show Abstract' and 'Edit Contribution Details' links in the action menu for this submission.